



# UNAA Young Professionals Network - National Lead

(Volunteer)

## **About Us**

The United Nations Association of Australia (UNAA) Young Professionals (YP) Network works to inform, inspire and engage people aged 25-35 to become changemakers regarding the work goals and values of the UN to create a safer, fairer and more sustainable world.

We aim to engage the community and build an environment to support the work of the UN by:

- Creating platforms where Australians can have a voice on the most important UN related issues;
- Building capabilities and relationships within organisations to support the ideals of the UN.
- Providing career pathway advisory programs to ascertain careers within UN agencies or international development organisations;

## **Our Values**

Focus on ***Collaboration***

***Flexibility*** in Everything We Do

Make an ***Impact***

We Operate on a ***Single Nationwide Vision***

## **Our People**

The UNAA YP Network consists of engaged volunteers, working tirelessly to create a safer, fairer and more sustainable world. We are a diverse mix of university students, young professionals and established professionals, from a broad range of career and academic backgrounds. Anyone who is willing to work hard, align with our values, governance and make a contribution to the UNAA YP Network is welcome join us. We provide a unique opportunity for people to take up leadership positions to create lasting change.

## **How to Apply**

Please apply through the following form: <https://goo.gl/forms/h0BsAgfnP0Na9H2c2>

For any questions please email [yp.recruitment@unaa.org.au](mailto:yp.recruitment@unaa.org.au)

## **What Is It?**

<b>Title:</b>	UNAA Young Professionals Network - National Lead		
<b>Team:</b>	National Leadership	<b>Sub-Team:</b>	NA
<b>Location:</b>	Australia - role can be performed anywhere (remote/mobile)	<b>Term:</b>	Min. 2 years (with option to renew)
<b>Reporting to:</b>	UNAA National Executive Director	<b>Direct Reports:</b>	12
<b>Time commitment:</b>	Average of 5-8 hours per week however workflow is flexible		

### **Purpose**

The National Lead is responsible for providing overall leadership, coordination and strategic direction for the UNAA YP Network. They are also responsible for fostering relationships with other UNAA bodies (i.e. Local Divisions, UN Youth, National Programs) and other relevant organisations within the community to build a collaborative environment and to create greater impact. The National Lead will also work closely with and up to the UNAA National Executive Director, UNAA National President and UNAA National Board and provide input as needed, acting as a conduit between the National Board and the YP Network.

### **Responsibilities**

- Leading, managing, coordinating and enhancing the impact of the UNAA National Young Professionals Network;
- Building relationships and managing diverse stakeholders of varying levels of talent, experience, age and background;
- Build and implement YP national programs around career and training and connect and relevance, working with the National Executive team;
- Exploring opportunities to expand the network in consultation with key stakeholders including the UNAA Divisions and UN Youth to maximise the UNAA's overall impact;
- Formalising and standardising the Young Professional Network's governance mechanisms;
- Collaborating and knowledge sharing with other YP teams within the Network;
- Accountable for National YP Network budget;
- Accountable for the delivery of education, advocacy and other programs;
- Supporting the National Executive Director and the wider national office in any other way deemed necessary in support of the YP objectives;
- Attendance at all meetings (or delegated) with the leadership team and National Office.

## **What Are We Looking For?**

We are looking for someone who has:

- Exceptional leadership attributes;
- Ability to be a self-starter that takes personal initiative and requires minimal

For more information about UNAA, visit [www.unaa.org.au](http://www.unaa.org.au)

- management control, yet equally is willing to abide by management directives
- Ability to work professionally and constructively with all of the UNAA National Offices diverse stakeholders of varying levels of talent, experience, age and background
- Exceptional interpersonal, communication and organisational skills;
- Experience managing stakeholders, for example through university clubs and societies or through work experience;
- Experience working or volunteering in the international development / humanitarian / social justice community (ideal, but not essential);
- An understanding of the UN goals, ideals and mission;
- A commitment to furthering positive social change in the community to advance goals of the UN and time to volunteer.

## **What You Get Out Of It?**

- Gain and evolve your leadership skills and experience
- Gain and evolve your people management skills and experience
- Gain communications skills and experience
- Build your resume
- Gain exposure to UN agencies, international development organisations as well as government and private organisations;
- Opportunity to work with and meet high profile dignitaries, politicians and senior executive leaders to build and enhance your networks;
- Gain practical skills that can be applied throughout your career;
- Make a difference!