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**2017 ENVIRONMENTAL ACTION AWARD**

***Recognising Excellence in Environmental Action***

**ENTRY FORM**

**Complete all sections of this form and email with attachments to environment@unaa-wa.org.au before the deadline of 5pm, 31st July 2017.**

**Section 1: Nominee Entrant Details**

Please enter details in the spaces provided. Note that the information provided below will be used on any future media releases, publicity material, certificate or trophy should you become a winner or finalist. Individual and groups may enter.

Name of Entrant(s):

Organisation

Position/role for which award is being made:

Address:

Entrant's (or lead entrant for group) Mobile Number:

Entrant's (or lead entrant for group) Email Address:

**Section 2: Referees**

Please provide the name, position and contact details for up to three referees (ideally, two at the organisation in which the entrant/s is involved and one community member). Please advise referees that members of the judging panel may contact them during the selection process.

Names and Contact Details for up to three (3) referees

Referee 1:

Referee 2:

Referee 3:

**Section 3: Synopsis (up to 300 words)**

Please outline how the entrant(s) has (have) demonstrated outstanding contribution to the protection/restoration of the environment and/or contribution to the awareness of environmental issues to further the UN Sustainable Development Goals (SDGs).

**Section 4: Supporting Evidence**

Please ensure that evidence demonstrating the entrant's achievement in contributing to environmental protection/restoration and/or awareness of environmental issues to further the UN Sustainable Development Goals (SDGs) is attached to the entry email. This supporting evidence includes a submission, up to three photographs and up to three supporting documents. **Supporting evidence from the last two years may be used.**

Note that attachments should not exceed **4MB** in total. If the total size of the files you wish to submit exceeds 4MB, your entry may not be received correctly. If the entry materials exceed the 4MB limit and the size cannot be reduced, please contact the UNAA Western Australia office on 08 9221 7020 or via email at environment@unaa-wa.org.au to discuss an alternative option. Please note that any materials submitted will not be returned.

**Supporting Evidence Checklist**:

**Submission** - up to three (3) pages attached (in Word or PDF format) detailing

contribution to the protection/restoration of the environment and/or awareness of

environmental issues

Tick the box to indicate attachment of submission.

**Photographs** -up to three (3) photos attached (in JPEG, PNG, or TIF format) relating to

the contributions made and/or the outcomes

Write the number of photos in the box.

**Other Items** -up to three (3) additional items attached (such as a graph, video promo,

letter of recommendation, report, etc.) included as evidence to illustrate or describe

the program and/or outcomes, Audio-visual material may be provided as active link(s)

to the video/audio file(s). Other documents may be provided in Word, PDF, JPEG, TIF

or PNG formats. Write the number of other items in the box.

**Section 5: Entrant Confirmation**

*By completing this section with an electronic signature, entrants agree with the terms and conditions of entry and accept responsibility for the accuracy of information provided.*

**Terms and conditions of entry**

1. Entrants agree that any legal complaints, any Court action, challenges to the accuracy, corrections or claims of plagiarism, demand or claim arising out of intellectual property or any other legal proceeding or demand relevant to the entry shall be forthwith disclosed to the UNAA Western Australia.

2. It is acknowledged and represented by the entrants that they possess exclusive lawful intellectual property rights in relation to all aspects of the entry.

3. It is acknowledged and represented by the entrants that all the information in the entry is true and correct and that the entrants are duly authorised by all relevant parties to lodge the entry.

4. Individuals and groups may enter. Entrants are responsible for determining their eligibility and the most appropriate category in which to apply.

5. Any entries received without all relevant information will not be considered. It is each entrant's responsibility to ensure that all supporting evidence is correctly attached and submitted.

6. All entrants must agree to abide by the decisions of the judges and no appeals will be entered into.

7. All award winners will be expected to accept an ambassadorial role to promote the awards.

8. Entrants agree to be contacted by the media for ‘good news’ stories, should they be named a finalist or overall winner of the UNAAWA Environmental Action Award.

9. Entrants agree for their photographs, profiles and other details to be used for promotional purposes by the UNAAWA. Information about winners and their photographs may be published on the UNAAWA website and/or in external publications.

10. Entrants agree that, if they are selected as finalists, representatives of the judging panel may visit their nominated community, project and/or organisation to observe and discuss aspects of the environmental action.

11. Retired employees or leaders who are no longer employed or involved in the project/programme/organisation are not eligible. Contract and temporary relief persons are eligible if they can arrange for authorisation from a project/community/programme leader. Winners from previous years are not eligible to apply again in any category.

Please tick the box (click) below to confirm that you accept and abide by the terms and conditions of entry.

I/we confirm that I/we accept and abide by the terms and conditions of entry.

Entrant signature (in the case of group entries, the electronic signature of each person in the group must be included).